

# Kansas Memory



## Kansas Adjutant General miscellaneous correspondence

### Section 1, Pages 1 - 30

This correspondence is to and from Adjutant Generals Albert J. Davis (1894-1895) and Simeon M. Fox (1895-1897). There are some fiscal and inventory records first. The majority of these letters (which begin on page 31) pertain to personnel issues, such as recommendations for dishonorable discharge, staff appointments, and applications for resignation or retirement.

Creator: Kansas. Adjutant General's Office

Date: 1895

Callnumber: Adjutant General's Office, Miscellaneous correspondence, January 1895-December 1902, Folders 1-2

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## Kansas Adjutant General miscellaneous correspondence

Reeds furnished Revenues - 1895:	
<del>Clarendale - Chautauqua Co. (July 22-24)</del>	
<del>J. V. Shaff</del>	
80. Debits from El Dorado -	
80 " Shipped to Castle, Kansas Co	
0 -	
Deposit - - - - - 10 <sup>00</sup>	
No Expenses to the State Fund and Remained <sup>July 27</sup> 10.00	
(Draft drawn by Mail Bank in Metropolitan National Co) <sup>drawn on 1000</sup> 000 -	
Balanced to J. V. Shaff Aug 7, 1895 -	
Bond Cancelled and Remained Aug 17, 1895 -	
July 22. N.W. Beauchamp Linda Rawlin Co.	
25 Feet { July 22/95 - (From Topeka)	
75 " Pole { Sent by C.R.R.P. -	
75 set Pins { Colby, Kansas -	
24 Cherry Pucks -	
Forwarded to - Phillipsburg	
5 25 Tons {	
25 " Pole {	
25 Box Pine {	
24 Cherry Soak {	
Dr to Freight & Drawage - 10.55 -	
C. By Cash deposit 10.00	
Dr - 1. balance .55 -	
Aug 21 By Cash - .55 -	
Bond Cancelled and Remained Aug 27/1895 - 00	
Next	

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## Kansas Adjutant General miscellaneous correspondence

Parsons Kansas Labette Co.

J Willard Walker

July 24

~~Dr~~ 273. Wall Poles } Sent from Topeka -  
 1 Hospital Poles } July 24.  
 822. Rent Poles .  
 Cr 273 Wall Poles - } Shipped to  
 1. Hospital Poles } Coffeyville Kans  
 822 Rent Poles . Aug 11, 1895 -

Cr By deposit - \$15.00

Dr  
 To Cash for handling 3.00  
 " " " baggage 5.00  
 " " " Exchange 1.00  
 Cash received Aug 21. 6.90

Rush Center - Rush Co (For La Crosse, Kans)

J. B. Smith -

~~Dr~~ 10 Poles  
 10 Set Poles } Shipped from Topeka  
 10 set Poles  
 10 Penny Pack - Aug 8 - 1895 -

Cr 10 Poles  
 10 Set Poles } Shipped to -  
 10 set Poles  
 10 Penny Pack - Council Grove

Cr. By Cash deposit - \$5.00

To 1. Baggage - \$5.00  
 " 1. Exchange -

W.M. Rent Recd 9/1  
 Cash received Sept 9 10  
 6.00  
 4.40

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## Kansas Adjutant General miscellaneous correspondence

Oraya - Pawawalone Co.	
J.S. Myers -	
11. 75 Poles 250	Shipped from Topeka -
75 Set Poles	Aug 8. 1895.
75 Set Poles	
75 Set Poles	
Co 75 Poles	Sheppherd I. -
75 Set Poles	Randolph Kansas.
75 " Poles	
75 Heavy Pack.	
Cr Cash Deposit	10 <sup>00</sup>
12. 10 -	
Aug 9 10 Exchange fees	
70 Drayage -	.10 .50 ) .60
Balances received Sept 9.	9.40
Garnett Kansas	
J.W. Dole.	Shipped from Topeka
50 Poles	Aug 9 1895.
50 Set Poles	
50 Set Poles	
50 Heavy Sack.	
50 Poles	Sheppherd I. -
50 Set Poles	Council Grove
50 " Poles	
50 Heavy Pack.	
Credit Deposit	10 <sup>00</sup>
12. 10 -	
Drayage -	1.00
10 Exchange fees	1.10
Drayage -	8.90
account received	
Sept 9/95 - }	

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## Kansas Adjutant General miscellaneous correspondence

Washington Washington Co.		
S. H. Maundur		
50 Pencils		Shipped from Dobek.
50 Set Poles		Aug 9, 1895 -
50 " Pens		
50 Gray Books.		
Cr		
		{ Pencils -
		Salina, Kansas
Cr	Cash Deposit	10.00
Dr		
Mayaguez	1.00	
Handwriting	10	110
Gefx 14 80 Mayaguez Cash		8.90
50 Pencils sent with regard to from 50 in stamp to John Tschunkert Dobek by		
<del>Philipsburg, Phillips Co., John Tschunkert</del>		
10 Pencils		Shipped from Dobek.
10 Set Poles		
10 " Pens		Aug 9
10 Gray Books		
25 Pencils		
25 Set Poles		from New Braunfels -
25 Set Pens		Linda Rawles, C.
24 Gray Books		
Cr		
35 Pencils		<del>Philipsburg, Oberlin</del>
35 Set Poles		
35 " Pens		
35 Gray Books		
Cr	Cash Deposit	10.00.
Dr	Mayaguez	50-
Handwriting	10	60
Gefx -		9.40
Balance Remained Sept 9, 1895		

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## Kansas Adjutant General miscellaneous correspondence

	Coffeyville, Coffey Co.		
	C.M. Keel.		
⑩	271. Wall Tent 1 Hospital Tent 892 Tent poles	{ Shipped from Parsons Aug	
⑪	271. Wall Tent Tent Pole 1 Hospital Tent Tent poles	(271) Forwarded to - Baptist Sporneys 1. Europa -	
⑫	Cash Deposited no Expenses -	Aug 22/90 Bank Reconciled Balld up Aug 22/90 -	10.00 10.00 - 50.00
⑬	<del>Corbin - Seaman County - John H. Woods, Wellington Kan.</del>		
⑭	80 Tent	{ Shipped from Clarendale.	
⑮	On 79 Tents 1 Tent Pole	Shipped to Baptist Sporneys.	
⑯	Cash Deposit	\$10.00	
⑰	1 Tent Pole -	5.00	
⑱	Aug 21 to Exchange	10	
⑲	Cash required Aug 21,	5.10 \$14.90	

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## Kansas Adjutant General miscellaneous correspondence

Baxter Springs - Cherokee Co.	
R. S. McGregor	
50 Feet -	From Topeka - Aug 16, 1895 -
50 set Pole	
50 set Pees	
50 Sliding Seats	
79 Feet	From Cabin -
Poles -	
271 Feet	From Coffeyville -
Poles	
400 Rent	
200 Feet & Pole	To Edwards
150 "	" Cheyenne -
376 "	" Salina
384 -	
16 Poles Short,	
Cash Deposit	15.00
Dayay -	1.00
Sechany -	1.00
	1.10
	13.90
Cash received Sept 9, 1895 -	

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## Kansas Adjutant General miscellaneous correspondence

1	Eldorado.
2	
3	700 Feet of Pole from Baxter Springs
4	<u>11</u> " " on hand }
5	211
6	711 Feet to Salina -
7	
8	No Deposit - Bone returned Sept 10, 1895-
9	
10	
11	
12	
13	
14	Chelopa -
15	
16	750 Feet of Pole. From Baxter Springs.
17	
18	Credit 100 Feet in Sedan
19	$\frac{50}{150}$ " " Salina
20	
21	
22	Wichita 10 <sup>00</sup>
23	Original draft released Sept 14/95 -
24	
25	
26	
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32	

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## Kansas Adjutant General miscellaneous correspondence

	Sedau.	
Dr		a & Beaver
	<del>100 Feets &amp; Poles</del>	From Chelopa -
Cr	<del>100 Feets &amp; poles.</del>	To Salina
	Deposit	
Oct 11/1895	original draft & Return -	<u>10 00</u>
	Oberlin	
		Lewis & Parker
Dr	<del>35 Feets &amp; Poles.</del>	Philadelphia
Cr	<del>35</del>	from Oberlin Shipped & C. J. & J. Norton
	Deposit	
	original draft & Return Oct 1, 1895 -	<u>410 00</u>
	Norton	
Dr	<del>35 Feets and Poles</del>	from Oberlin
Cr	<del>35 Feets and Poles</del>	Shipped to Salina
	Deposit	
	Bond returned Oct 11 1895 -	<u>00 00</u>

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## Kansas Adjutant General miscellaneous correspondence

1	Randolph 100
2	L Witzelton
3	
4	
5	75 Tents Bel & Pur from Omaha 100
6	
7	75 " " Conical 100
8	
9	or 1000 - 10 00
10	or Omaha Way & Return.
11	
12	
13	Conical 1000
14	E L Shaffer
15	75 Tent for Randolph
16	50 " " Grand Island
17	10 " " La Crosse
18	85 All Shipped to Salem.
19	
20	Sept 14. Cashed Check (amount) Retired 10 00 was deposited subject to one month in local bank
21	
22	
23	
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32	

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## Kansas Adjutant General miscellaneous correspondence

Salina, Kansas.

1	155	Feeds from Council Hill
2	211	" " Elderado
3	50	" " Washington
4	50	" " Chetopa
5	100	" " Cedar -
6	35	" " Norton
7	34	" Baylin Dryg.
8	56	

Credit

9	✓ 125	Feeds to Atchison City
10	✓ 100	" Concordia
11	✓ 40	" Garden City
12	✓ 133	" Topeka U.P.Ry
13	64	" " M.P.Ry
14	<u>562</u>	
15	3	Burned -

Deposit -

16	Oct 18	10.00
17	"	13.85
18		<u>73.85</u>

3 Feed Burned

12.00

Freight

8.83

Drayage

3.00 73.83 -

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## Kansas Adjutant General miscellaneous correspondence

### Arkansas City.

0 + change

175 - Rec'd. from Salina

175 - Rec'd. return to Topeka.

Deposit - - - - - 10 00

Freight 2 loads @ 125 250

Exchange - 10 260

OCT 24 Draft - remitted 7 40

### Concordia

Va Brown

100 Rec'd. from Salina

100 Rec'd. return to Topeka.

Deposit - - - - - 10 00

Freight 2 loads @ 125 250

Exchange - 60 260

OCT 24 Draft - Remitt. 7 40

### Clay Center

L. Mecham

100 Rec'd. from Salina.

~~Box~~ 100 Rec'd.

Deposit - - - - - 10 00

Freight - 2 loads @ 125 250 260

Exchange - 10 260 7 40

OCT 24 Draft - remitt.

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## Kansas Adjutant General miscellaneous correspondence

31	
32	
1	Garden City.
2	
3	40 Tens from Salina
4	
5	<u>40 Steel beams</u>
6	00
7	
8	Deposit. - - - - - 10.00
9	Drayage - 60
10	Exchange - 10 170
11	OCT 24/95 - Draft received 9.30
12	
13	Goodrich, Cass.
14	
15	<u>Samuel Brown -</u>
16	50 Tens from Topeka -
17	
18	
19	Deposit. - - - - - \$10.00
20	Drayage - Oct 1 load 1.25 -
21	" " 1.25 - 2.60
22	Exchange - 10
23	OCT 24 Draft received 7.40
24	
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31	
32	

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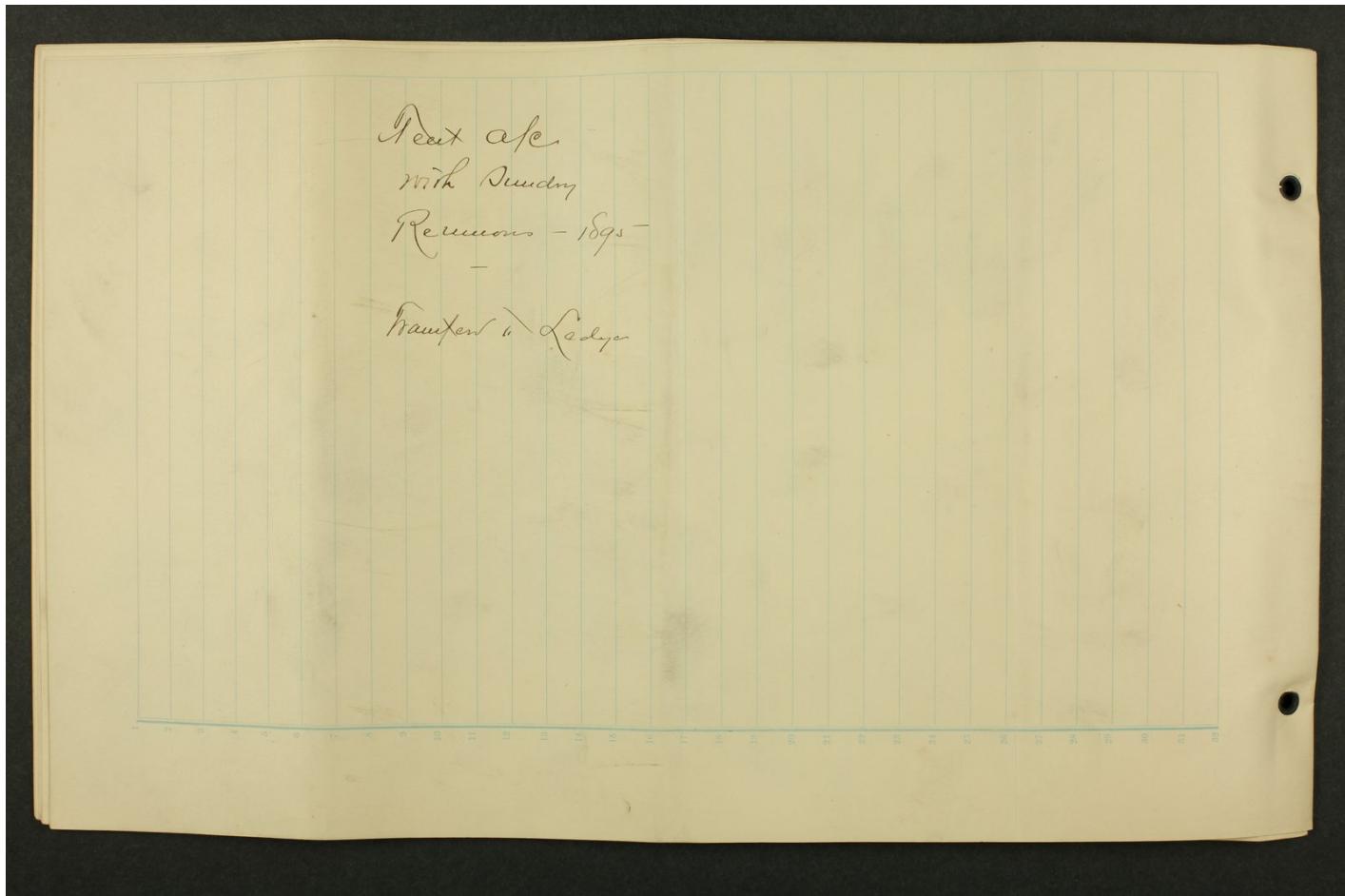
## Kansas Adjutant General miscellaneous correspondence

1	<u>Oskaloosa Ics.</u>
2	M. S. Van Cleve for Agents & Pds.
3	Oct 10/91 -
4	Dr
5	75 Rees from Topeka
6	Deposit - - - 10.00
7	Cash
8	Mayay - Coal 120 - 2.50
9	St. Gr. Wood handles 1.00
10	Exchange 10 3.60
11	Walt remitted Oct 24/91 - 6.40
12	
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## Kansas Adjutant General miscellaneous correspondence



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## Kansas Adjutant General miscellaneous correspondence

(Memorandum of Loane's Brother)

1. Graduated from Penna. Military College in 1883 as Civil Engineer
2. Was assistant City Engineer for more than a year, besides having much experience on Government Surveys. <sup>in Leavenworth</sup>
3. Enlisted in 18<sup>th</sup> Infantry at Fort St. Vrain in Apr. 1885 to obtain a Commission & was commissioned in 1888.
4. Served in Texas ~~1885~~ & was for nearly two (2) years in command of Seminole Indian Scouts & saw much active service taking an effective part in killing one of the most noted outlaws in Tex as during the Farza war. Scout duty extended from El Paso to the mouth of the Rio Grande.
5. At present been on duty in the Infantry & Cavalry School <sup>as student officer</sup> since April 1893 & will be graduated in June '95.
6. Will soon be a first Lieutenant.
7. Strong, active, vigorous & a thorough soldier.

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## Kansas Adjutant General miscellaneous correspondence

*Q.M.G.C. # 80,484.*

(Form No. 88.)

ANNUAL RETURN

OF

CLOTHING AND EQUIPAGE

FOR USE OF MILITIA,

RENDERED BY

*Governor of Kansas*

*for the year ending on the 31st day of*

*December, 189 .*

*Examined ....., 189 .*

*Settled, ....., 189 .*

*1895*

AUGUST EDITION OF CLOTHING AND EQUIPAGE  
FOR USE OF MILITIA

KANSAS STATE ARCHIVES  
LIBRARY

1895

# Kansas Memory



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## Kansas Adjutant General miscellaneous correspondence

### ANNUAL RETURN of Clothing and

WHEN RECEIVED.	No. of Invoice.	FROM WHOM RECEIVED.	CLOTHING.							
			Aiguillettes and shoulder knots.	Blankets, rubber.	Blankets, wooden.	Blouses, made.	Blouses, unmade.	Boots, pairs.	Brassards.	Caps, canvas.
July 20	1	On hand per last Return Dec. 31, 1894. Capt. F. Von Schrader U.S.A.		500	4011	10			30	
	2				600					
	3									
	4									
	5									
	6									
	7									
	8									
TOTAL TO BE ACCOUNTED FOR.										
DATE.	No. of Vou.	HOW DISPOSED OF.								
		TOTAL DISPOSED OF								
		ON HAND TO BE ACCOUNTED FOR								

# Kansas Memory



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## Kansas Adjutant General miscellaneous correspondence

Equipage received for use of Militia of _____					
CLOTHING.					
		CHEVRONS, CLOTH, PRS.	CHEVRONS, GOLD LACE, PRS.	COATS, UNIFORMS, ETC.	
3895	18451	339	N. C. S., Color, and 1st Sergeants.	Chevrons, Cloth, PRS.	Caps, forage.
		403	Sergeants.	Chevrons, Gold Lace, PRS.	Cap ornaments.
		550	Corporals.	Coats, Uniforms, Etc.	N.C.S., Color, and 1st Sergeants.
			Pioneers and Farriers.		
			Noncom'd Staff.		
			Color and 1st Sergeants.		
			Sergeants.		
			Corporals.		
			Service.		
			Canvas.		
			Foot, made.		
			Foot, unmade.		
			Mounted, made.		
			Mounted, unmade.		
			Summer.		
			Facings, sets.		
			Collars.		
			Cravats.		
			Drawers.		
			Gauntlets, pairs.		
			Gloves, Berlin, Pairs.		
			Hats, campaign.		
					1600
					100

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## Kansas Adjutant General miscellaneous correspondence

in the Year ending on the 31st day of December, 18

		CLOTHING.											
		HELMET TRIMMINGS AND ORNAMENTS.											
1788		Hat cords and tassels.											
		Helmets, cork.											
		Helmets, felt.											
		Cords and bands.											
		Devices.											
		Eagles.											
		Hair plumes.											
		Lyres.											
		Numbers.											
		Scrolls and rings, pairs.											
		Side buttons, pairs.											
		Sockets for plumes.											
		Spikes.											
		Top bases.											
		Leggins, pairs.											
		Mittens, pairs.											
		Overalls.											
		Overcoats.											
		Overshoes, pairs.											
		Ponchos.											
		Shirts.											
		Shoes, barrack, pairs.											
		Shoes, leather, pairs.											

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## Kansas Adjutant General miscellaneous correspondence

Governor of						
CLOTHING.				MATERIALS, YARDS.		
	TROUSERS, PAIRS OF.			TROUSER STRIPES, PRS.		
Stable frocks.						
Stockings, pairs.						
Suspenders.						
Canvas.						
Foot, made.						
Foot, unmade.						
Mounted, made.						
Mounted, unmade.						
Summer.						
N. C. S. and H. C.						
3786	10	215		90	565	579
					243	
600				100		
Buttons, large, No.						
Buttons, small, No.						
Canton flannel.						
Cloth, army standard.						
Cloth, fine quality.						
Facing cloth.						
Flannel, army standard.						
Flannel, fine quality.						
Flannel, lining.						
Flannel, shirting.						

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## Kansas Adjutant General miscellaneous correspondence

### ANNUAL RETURN—Continued.

MATERIALS, YDS.—Cont'd.		EQUIPAGE.	
1	Kersey, army standard.		
2 0	Kersey, fine quality.		
	Webbing; 1 in.		
	Webbing; $\frac{1}{2}$ in.		
3 8	Axes.		
4 0	Ax handles.		
1 0 0	Ax slings,		
	Barrack bags.		
	Bed sacks.		
	Bed sheets.		
	Bedsteads, iron.		
3 4	Books, Co. <del>25</del> <sup>of</sup> each		
	Books, Post.		
9	Books, Regimental. <del>25</del> <sup>each</sup> .		
	Box lockers.		
	Brooms, com.		
	Brushes, scrubbing.		
	Bunks, iron.		
	Bunk bottoms.		
4 6	Camp kettles.		
	Chairs, barrack.		
	Desks, field.		

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## Kansas Adjutant General miscellaneous correspondence

### ANNUAL RETURN—Continued.

EQUIPAGE.			
DRUMS.		FLAGS.	
		Colors.	
Drums,	Cases,	4	National.
Cases,	Heads, batter.	4	Regimental.
Heads, batter.	Heads, snare.	5	Garrison.
Heads, snare.	Slings.	Post.	
Slings.	Sticks, pairs.	Storm and recruiting.	
Sticks, pairs.	Stick carriages,	Halyards.	
Stick carriages,	Fifes,	Ambulance.	
Fifes,	Belt and sling.	Artillery.	
Belt and sling.	Camp.	Cavalry.	
Camp.		Standards.	
		Staffs.	
		Hand litters.	
		Hatchets.	65

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## Kansas Adjutant General miscellaneous correspondence

### ANNUAL RETURN—Continued.

			EQUIPAGE.			
No. of Vol.						TENTS.
1	65	Hatchet helvcs.				
2		Hatchet slings.				
3		Mattresses.				
4		Mattress covers,				
5		• Mess pans.				
6	100	Mosquito hats.				
7		Music pouches,				
8		Overcoats, canvas.				
		Pickaxes,				
		Pickax helvcs.				
		Pillows.				
		Pillowcases.				
		Pots, iron.				
	38	Shovels.				
		Spades.				
		Stamps, marking.				
		Stencil plates, sets.				
		Stoves, conical,				
	64	Stovepipe, joints,				
	320	Common,				
	10	Common poles, ridge,				
	10	Common poles, upright,				
	20	Conical wall.				
	99					
	100					



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## Kansas Adjutant General miscellaneous correspondence

No. of Vou.	ANNUAL RETURN—Continued.									
	MUSICAL INSTRUMENTS AND PARTS.									
	Aitos.									
	Baritones.									
	Bassos.									
	Clarionets.									
	Cornets.									
	Cymbals, pairs.									
	Drums, bass.									
	Drums, snare.									
	Flutes.									
	Piccolos.									
	Triangles.									
	Trombones.									
	Bags.									
	Cases.									
	Lyres.									
	Mouthpieces.									
	Music stands.									
	Pads.									
	Reeds.									
	Springs.									
	Valves.									

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## Kansas Adjutant General miscellaneous correspondence

### ANNUAL RETURN—Continued.

#### TABLEWARE AND KITCHEN UTENSILS.

Basting spoons,	
Bowls,	
Bread knives,	
Butcher knives,	
Can openers,	
Carving sets,	
Chopping bowls,	
Cleavers,	
Coffee mills,	
Dinner plates,	
Dippers,	
Dish pans,	
Flour sieves,	
Frying pans,	
Graters,	
Gravy boats,	
Meat choppers,	
Meat forks,	
Meat plates,	
Meat saws,	
Mustard pots,	
Mustard spoons,	
Pepper boxes,	
Pickle dishes,	

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## Kansas Adjutant General miscellaneous correspondence

ANNUAL RETURN—Continued.	
TABLEWARE AND KITCHEN UTENSILS.	
No. of Vol.	
Saltcellars.	
Sauvers.	
Scales and weights.	
Skimmers.	
Soup ladles.	
Soup plates.	
Sugar bowls.	
Syrup pitchers.	
Table forks.	
Table knives.	
Tablespoons.	
Teacups.	
381	Teaspoons.
	Tumblers.
	Vegetable dishes.
	Water pitchers.

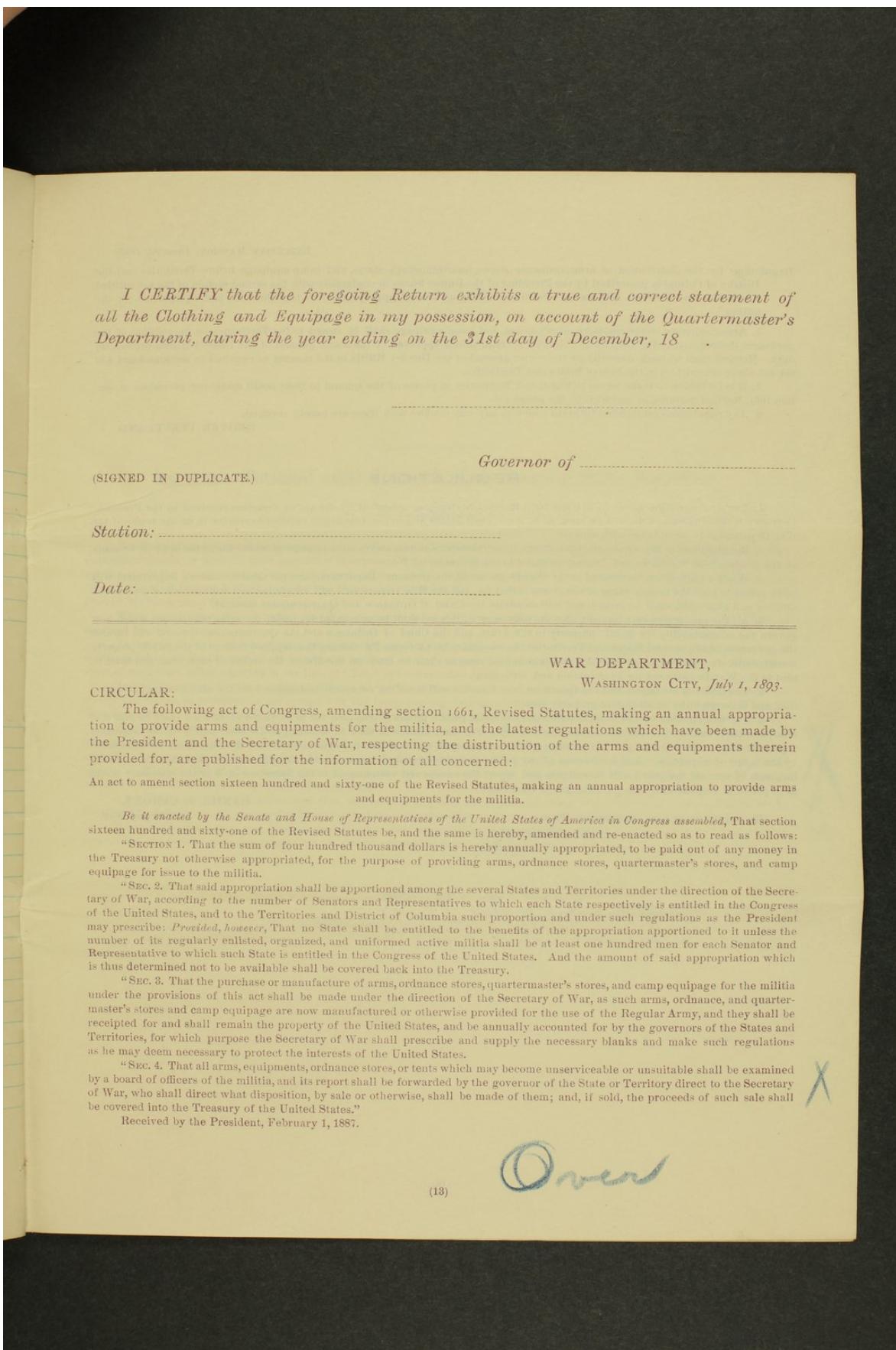
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## Kansas Adjutant General miscellaneous correspondence

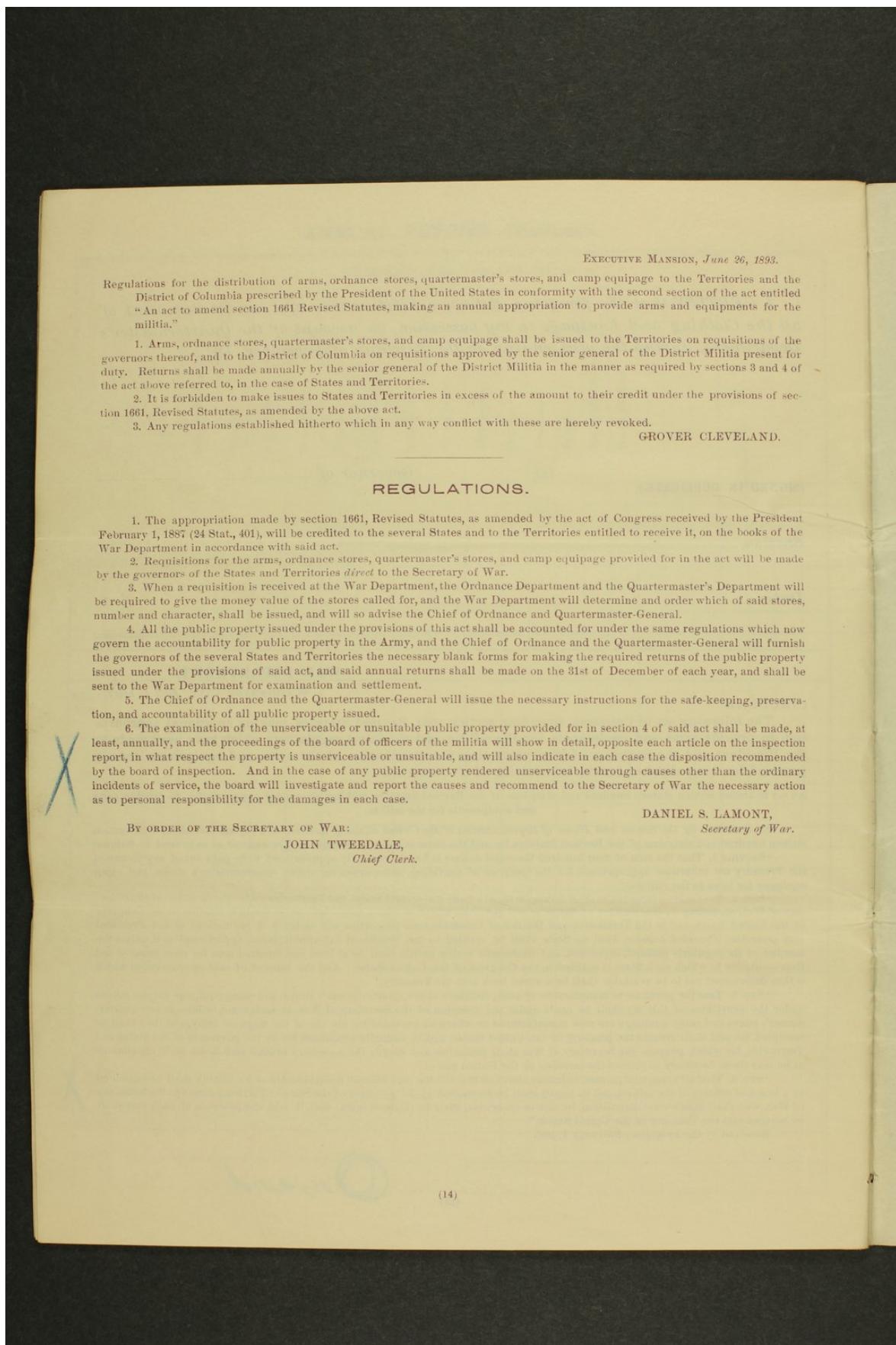


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## Kansas Adjutant General miscellaneous correspondence



EXECUTIVE MANSION, June 26, 1893.

Regulations for the distribution of arms, ordnance stores, quartermaster's stores, and camp equipage to the Territories and the District of Columbia prescribed by the President of the United States in conformity with the second section of the act entitled "An act to amend section 1661 Revised Statutes, making an annual appropriation to provide arms and equipments for the militia."

1. Arms, ordnance stores, quartermaster's stores, and camp equipage shall be issued to the Territories on requisitions of the governors thereof, and to the District of Columbia on requisitions approved by the senior general of the District Militia present for duty. Returns shall be made annually by the senior general of the District Militia in the manner as required by sections 3 and 4 of the act above referred to, in the case of States and Territories.

2. It is forbidden to make issues to States and Territories in excess of the amount to their credit under the provisions of section 1661, Revised Statutes, as amended by the above act.

3. Any regulations established hitherto which in any way conflict with these are hereby revoked.

GROVER CLEVELAND.

### REGULATIONS.

1. The appropriation made by section 1661, Revised Statutes, as amended by the act of Congress received by the President February 1, 1887 (24 Stat., 401), will be credited to the several States and to the Territories entitled to receive it, on the books of the War Department in accordance with said act.

2. Requisitions for the arms, ordnance stores, quartermaster's stores, and camp equipage provided for in the act will be made by the governors of the States and Territories *direct* to the Secretary of War.

3. When a requisition is received at the War Department, the Ordnance Department and the Quartermaster's Department will be required to give the money value of the stores called for, and the War Department will determine and order which of said stores, number and character, shall be issued, and will so advise the Chief of Ordnance and Quartermaster-General.

4. All the public property issued under the provisions of this act shall be accounted for under the same regulations which now govern the accountability for public property in the Army, and the Chief of Ordnance and the Quartermaster-General will furnish the governors of the several States and Territories the necessary blank forms for making the required returns of the public property issued under the provisions of said act, and said annual returns shall be made on the 31st of December of each year, and shall be sent to the War Department for examination and settlement.

5. The Chief of Ordnance and the Quartermaster-General will issue the necessary instructions for the safe-keeping, preservation, and accountability of all public property issued.

6. The examination of the unserviceable or unsuitable public property provided for in section 4 of said act shall be made, at least, annually, and the proceedings of the board of officers of the militia will show in detail, opposite each article on the inspection report, in what respect the property is unserviceable or unsuitable, and will also indicate in each case the disposition recommended by the board of inspection. And in the case of any public property rendered unserviceable through causes other than the ordinary incidents of service, the board will investigate and report the causes and recommend to the Secretary of War the necessary action as to personal responsibility for the damages in each case.

DANIEL S. LAMONT,  
*Secretary of War.*

BY ORDER OF THE SECRETARY OF WAR:  
JOHN TWEEDALE,  
*Chief Clerk.*

# Kansas Memory



KANSAS  
HISTORICAL  
SOCIETY

## Kansas Adjutant General miscellaneous correspondence

### Instructions Published under Section 5 of the foregoing Militia Regulations.

When clothing, equipage, or quartermaster's stores are required for use of the militia of the several States and Territories, requisition should be made by their respective Governors on the War Department on the proper form, which will be furnished on application to the Quartermaster-General, for such articles desired, within the allowance, as appear on the annual price list as published in General Orders, A. G. O.; and for the District of Columbia, the requisitions should be made by the senior general of the District Militia present for duty.

These requisitions should reach the War Department *at least two months* prior to the date on which the articles will be required for use.

At the end of each calendar year a return of said property should be rendered to the War Department on this form, and be accompanied by all the invoices of such property received during the year, all being entered on first part of return, and the several items of each class added together in the line of "Total to be accounted for."

At least once in each year a Board of Officers of the Militia should be convened to act on articles that have become unserviceable or unsuitable, as provided in paragraph 6 of the foregoing regulations, and its report forwarded to the Secretary of War with recommendation as to the disposition to be made of the property. The approved report should be filed as a voucher to the return.

When public property is lost or destroyed a similar Board should be convened to investigate the facts as to the loss or destruction and make report thereon, to be substantiated by affidavits setting forth the circumstances, but where this is impracticable the affidavits alone may be filed as vouchers to the return. They should be sworn to by persons cognizant of the facts, and should contain an itemized list of the articles deficient and show that the losses were not occasioned by the neglect or fault of anyone concerned who can be held to a personal responsibility.

Ax, hatchet, and pickax handles, tent pins, and articles of tableware of glass or china, when broken, may be accounted for by certificate that the breakage occurred without fault of those in whose possession they were at the time.

When cloth, trimmings, and other materials have been manufactured into clothing the materials should be dropped from returns and the articles manufactured taken up, proper references being made on return in each case.

A handwritten signature in ink, appearing to read "R. N. Patchelder".

Quartermaster-General, U. S. Army.