Le Baron. Russell and Charles J. Higginson to Samuel C. Pomeroy and Charles H. Branscomb

Le Baron Russell and Charles J. Higginson, members of the New England Emigrant Aid Company Executive Committee, wrote from Boston to S. C. Pomeroy and Charles H. Branscomb in Kansas. Russell and Higginson informed the two company agents that they would be required to settle all company accounts, to compile a complete inventory of all company property in Kansas, and to provide a statement of the precise terms of all company contracts. They urged Pomeroy and Branscomb to devote all of their attention to company affairs and to make every effort to manage affairs more frugally.

Creator: Russell, Le Baron

Date: October 1, 1856

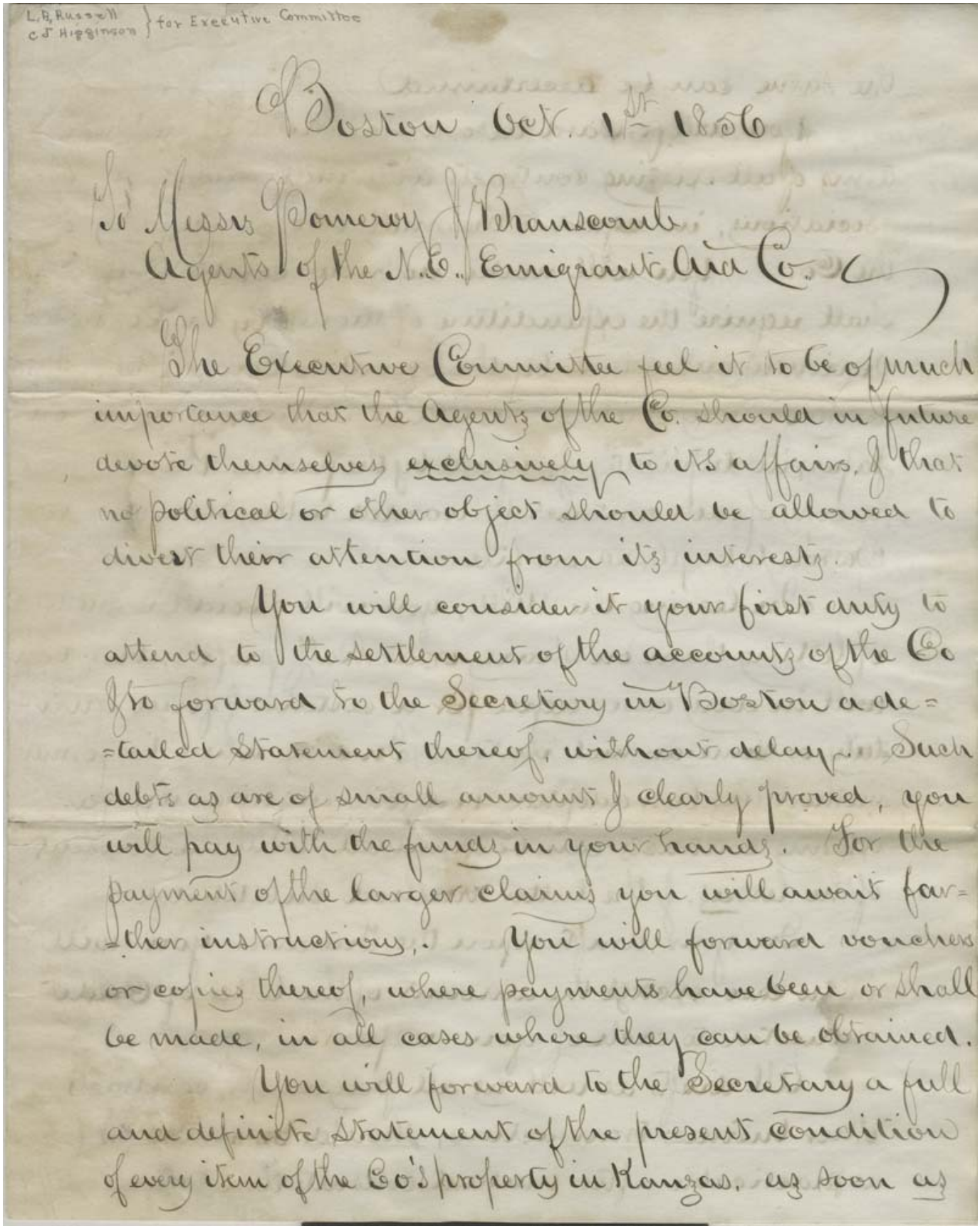
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Le Baron. Russell and Charles J. Higginson to Samuel C. Pomeroy and Charles H. Branscomb



L. B. Russell
C. J. Higginson } for Executive Committee

Boston Oct. 1st 1856

To Messrs Pomeroy & Branscomb
Agents of the N. E. Emigrant Aid Co.

The Executive Committee feel it to be of much importance that the Agents of the Co. should in future devote themselves exclusively to its affairs, & that no political or other object should be allowed to divert their attention from its interests.

You will consider it your first duty to attend to the settlement of the accounts of the Co & to forward to the Secretary in Boston a de=tailed Statement thereof, without delay. Such debts as are of small amount & clearly proved, you will pay with the funds in your hands. For the payment of the larger claims you will await fur=ther instructions. You will forward vouchers or copies thereof, where payments have been or shall be made, in all cases where they can be obtained.

You will forward to the Secretary a full and definite Statement of the present condition of every item of the Co's property in Kansas, as soon as

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the same can be ascertained

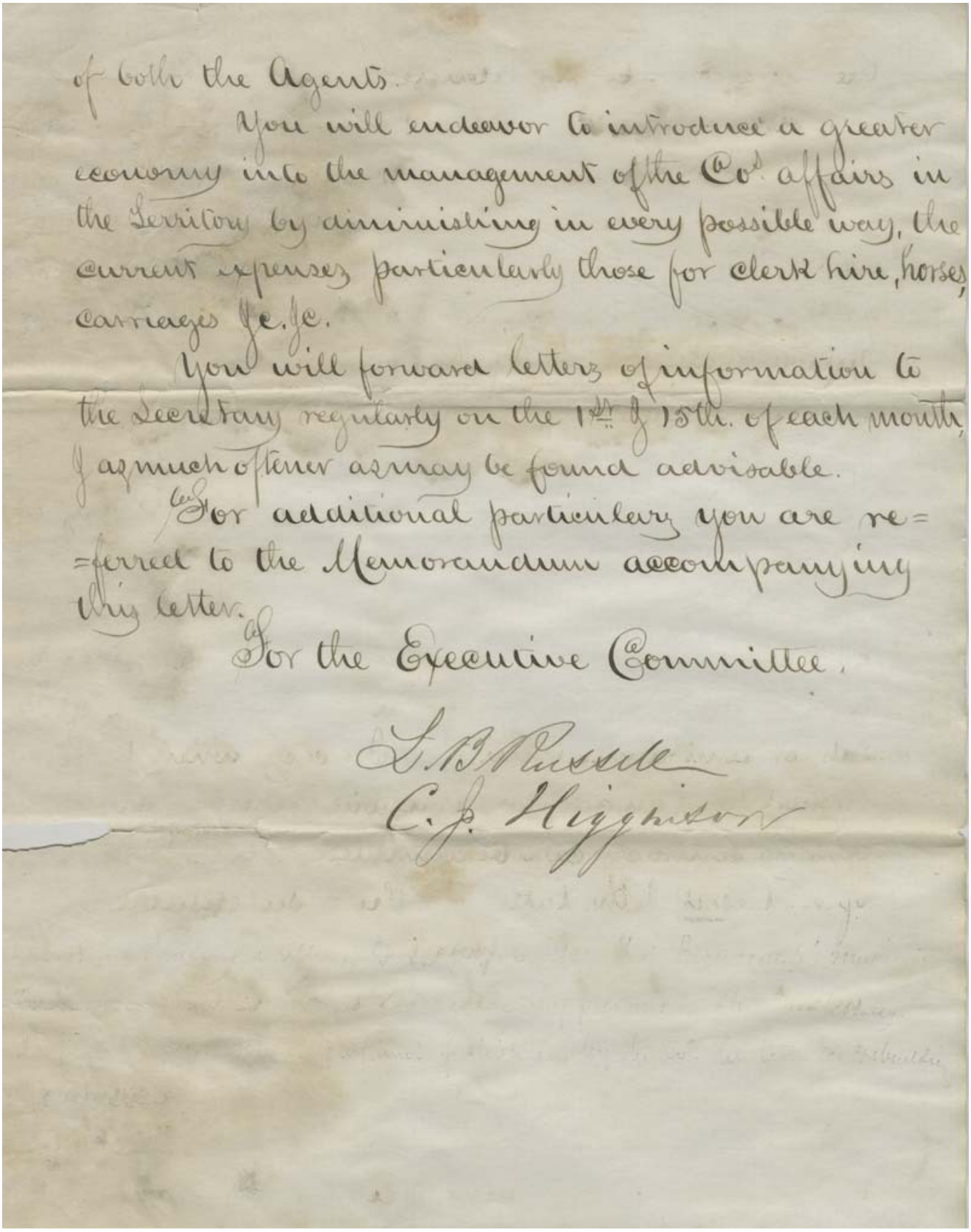
You will forward also, a Statement of the precise terms of all existing contracts with individuals or associations, in regard to the mills or other property of the Co. You will make no new contracts which shall require the expenditure of money by the Co. unless previously authorized by the Executive Committee. The terms of every contract should be definitely stated on paper, in triplicate, & signed by the parties thereto, and a copy of each contract forwarded to the Secretary in Boston to be placed on file.

In leasing the Mills, you will avoid the method of letting them on shares or at half profits; but you will in every case, agree for a certain & fixed quarterly or semi-annual rents. In cases where the former method has been adopted, you will inquire how far existing contracts can be annulled, with the consent of the lessees, & the latter method substituted.

In your drafts upon the Treasurer you will in no case exceed the amount of the letter of Credit entrusted to each of you respectively

All drafts as well as all payments, contracts, & other business transactions, should be made as far as practicable after mutual consultation & agreement

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of both the Agents.

You will endeavor to introduce a greater economy into the management of the Co's affairs in the Territory by diminishing in every possible way, the current expenses particularly those for clerk hire, horses, carriages &c. &c.

You will forward letters of information to the Secretary regularly on the 1st & 15th. of each month, & as much oftener as may be found advisable.

For additional particulars you are re= =ferred to the Memorandum accompanying this letter.

For the Executive Committee.

L. B. Russell
C. J. Higginson

Le Baron. Russell and Charles J. Higginson to Samuel C. Pomeroy and Charles H. Branscomb

L.B. Russell
C.J. Higginson } For Executive Committee.

Memorandum referred to in the Letter of the Executive Committee to Messrs Pomeroy & Branscomb of Oct. 1st 1856.

1. Accounts. Ascertain & forward immediately as directed in letter of 6th inst. Higginson to S.C. Pomeroy of Sept 25. 1856, the exact balance of all outstanding account, particularly those of Brown of Osawatamie Woodworth of Manhattan, Ela of Hampden, Eldredge Simpson & others of Lawrence, &c. &c. State as clearly as possible, for what purpose each payment has been made, & send copies of vouchers, where they exist to be put on file.

2. Mills. Inform the Committee definitely of the present condition of each of the Mills. Let such as are in running order, at a fixed rent, expenses to be paid by the lessee. Find if possible, a responsible party to take & complete that at Hampden. Run it at his own cost, to be paid out of the receipts of the Mill for a definite time, without expense to the Co. Sell that at Lawrence as before advised, & also either of the two smaller ones at Kanzas City for Cash as per letter of Sept. 1st above referred to. If good offers for the

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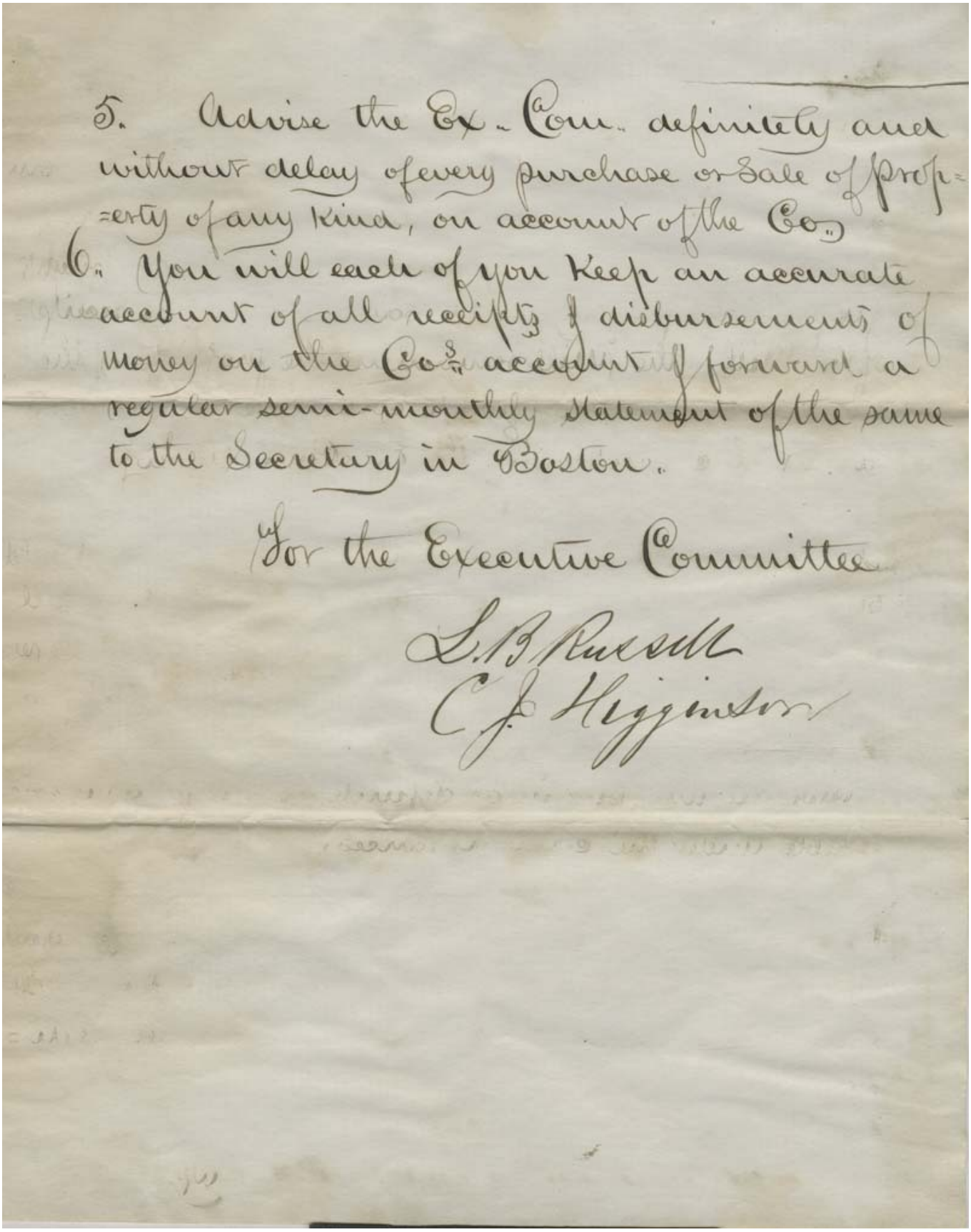
Sale of any of the Mills or other property can be obtained inform the Ex.. Com.. immediately thereof and wait farther advices. If offers can be obtained from responsible parties to take either of the Mills at Kansas City & set them up in the Territory they paying freight & expenses, & paying for the same out of the receipts of the Mill, the Mill remaining the property of the Co, you are authorized to conclude arrangements to that effect, informing the Ex.. Com.. thereof..

3. Ascertain as far as possible the titles to land held by the Co & inform the Ex.. Com.. thereof.. Have all titles recorded, & procure the proper deeds or other papers at once, to be put on file.. Pay the amount due for the taxes at Topeka, & secure the deed of land. Have all titles put in as definite a shape as is practicable under the circumstances.

4. Forward an inventory of the horses, cattle, and carriages of all kinds in possession of the Co.. Sell such as are not absolutely necessary for the immediate wants of the Co..

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5. Advise the Ex. Com. definitely and without delay of every purchase or Sale of Property of any kind, on account of the Co.

6. You will each of you keep an accurate account of all receipts & disbursements of money on the Co's account & forward a regular semi-monthly statement of the same to the Secretary in Boston.

For the Executive Committee

L. B. Russell

C. J. Higginson